



# Frequently Asked Questions

## Q1. What level of English proficiency is required to be applied?

A1. The level of English proficiency required is different for each job, but with respect to working at the USFJ installations, if one is fluent in English, one will be able to apply for a job. However, because there are also jobs that do not require English skills, please check the information for each job on the LMO mainland home page.

## Q2. Please explain application document.

A2. Required documents for application differ according to the service and job title you apply. Be sure to see by accessing "note" on details of recruitment information page. Also, designated form such as r sum , etc. can be downloaded from LMO website.



## Q3. Is it possible for anyone other than Japanese nationals to apply?

A3. For Master Labor Contract and Mariner's Contract, no specific nationality is required as long as one is not a member of the United States armed forces, a civilian, or their family member. In Indirect Hire Agreement, no specific nationality is required as long as one does not have United States citizenship (including dual nationality). Also, people who are not Japanese nationals need a work permit.

## Q4. Are there any transfers?

A4. In principle, as long as the individual does not wish to do so, there are no transfers.

## Q5. Currently, do you recruit [    ] job in Honshu and Kyushu?

A5. Every time the U.S. military requests personnel it is posted on the LMO home page, and applications are accepted. It is possible to search and confirm using relevant words such as [recruitment information] → [table of information on recruitment of employees for the U.S. military in Japan (Honshu and Kyushu bases)] → [Go to table of registration information] → [recruitment and application information table screen] → use [  ] as the keyword.



Other FAQs are posted on LMO website.



# Recruitment Information

Recruitment information is available at the following LMO branch offices:

LMO branch office	Recruitment period	Application acceptance
Misawa Branch Yokota Branch Yokosuka Branch Zama Branch Kyotango Branch Iwakuni Branch Sasebo Branch	Application is accepted to fill vacancies, etc., as needed Check recruitment information on LMO's official website.	- LMO's official website (for PCs and smartphones): <a href="https://www.lmo.go.jp/recruitment/index.html">https://www.lmo.go.jp/recruitment/index.html</a> - Hello Work office (Public Employment Security Office)
Okinawa Branch * Advance recruitment	1 Application is accepted 24 hours a day on LMO's official website. 2 Application is accepted every day except Saturdays, Sundays, Japanese national holidays, and the period from December 29 until January 3 of the following year at the Okinawa Branch contact desk.	- LMO's official website (for PCs and smartphones): <a href="https://www.lmo.go.jp/recruitment/index2.html">https://www.lmo.go.jp/recruitment/index2.html</a> - Okinawa Branch contact desk (See P.22 about the contact desk.)

\* Advance recruitment is a system for recruiting those willing to work on U.S. military bases in Okinawa by having them register in advance. Whenever the USFJ places a request for personnel, candidates are chosen from among the registrants and are then interviewed for the open position.

## Recruitment Service by the USFJ (reference information)

Camp Zama (U.S. Army Japan)  
Recruitment information : Website

<https://www.usarj.army.mil/gojobs/>



Fleet Activities, Yokosuka (U.S. Navy Japan)  
Recruitment information : Website:

[https://www.cnrc.navy.mil/regions/cnrj/om/human\\_resources/MLC\\_IHA\\_HPT\\_Jobs.html](https://www.cnrc.navy.mil/regions/cnrj/om/human_resources/MLC_IHA_HPT_Jobs.html)

